



RULE-MAKING ORDER
(RCW 34.05.360)

CR-103 (10/1/89)

Agency: **State Board for Community and Technical Colleges (SBCTC)**

- Permanent Rule
 Emergency Rule

(1) Date of adoption: **January 27, 1994**

(2) Purpose:
Establishes policies and procedures governing the Running Start Program whereby high school students attend community college and earn both high

(3) Citation of existing rules affected by this order: **school and college credit.**
Repealed:
Amended: **WSR 93-01-014 filed 12/4/92 effective 1/4/93**
Suspended:

(4) Authority for adoption:
Statute: **RCW 28A.600.390, 28A.150260 and .290**
Other Authority:

(5.1) **PERMANENT RULE ONLY**
Pursuant to notice filed as WSR 94-01-113 on 12/17/93 (date).
Describe any changes other than editing from proposed to adopted version:
None.

(5.2) **EMERGENCY RULE ONLY**
Pursuant to RCW 34.05.350 the agency for good cause finds:
 (a) That immediate adoption, amendment, or repeal of a rule is necessary for the preservation of the public health, safety, or general welfare, and that observing the time requirements of notice and opportunity to comment upon adoption of a permanent rule would be contrary to the public interest.
 (b) That state or federal law or federal rule or a federal deadline for state receipt of federal funds requires immediate adoption of a rule.

Reasons for this finding:

(5.3) Any other findings required by other provisions of law as precondition to adoption or effectiveness of rule?
 Yes No If yes, explain:

(6) Effective date of rule:
Permanent Rules **Emergency Rules**
 31 days after filing Immediately
 Other (specify) _____ * Later (specify) _____
*(If less than 31 days after filing, specific finding in 5.3 under RCW 34.05.380(3) is required)

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STATE OF WASHINGTON

FEB 02 1994

TIME: 10:18

WSR: 94-01-100

NAME (TYPE OR PRINT)
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SIGNATURE
Claire C. Krueger

TITLE
Executive Assistant/Agency Rules Coordinator

DATE 2/2/94

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

WAC 131-46-010 Authority. The authority for this chapter is RCW 28A.600.390, which authorizes the superintendent of public instruction, the state board for community and technical colleges, and the higher education coordinating board to jointly develop and adopt rules governing RCW 28A.600.300 through 28A.600.380, and 28A.150.260 and 28A.150.290 which authorize the superintendent of public instruction to adopt rules governing basic education allocation moneys. The rules set forth in this chapter have been jointly developed and agreed upon by the three agencies, and adopted and codified in separate chapters of the Washington Administrative Code by each of the three agencies. The rules may be modified only by agreement of all three agencies.

DEFINITIONS OF TERMS

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

WAC 131-46-020 Running start program--Definition. As used in this chapter, the terms "running start" and "running start program" mean((s)) the ((~~enrollment of an eligible student under this chapter simultaneously in school district and community college or technical college courses, or both, or solely in community college or technical college courses, or both,~~)) part-time to full-time equivalent enrollment of an eligible eleventh and twelfth grade high school student in a community college or technical college for the purpose of earning at least high school credit to be awarded by a school district, and such additional college level academic and college level vocational credit as may be awarded by ((a)) the community college or technical college.

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

WAC 131-46-025 Eligible student--Definition. As used in this chapter, the term "eligible student" means any person, including a

person who is otherwise attending a private school or receiving home-based instruction, who meets each of the following conditions:

(1) The person is under the age of twenty-one years of age ~~((at the beginning))~~ as of September 1 of the school year ~~((September 1 through August 31))~~.

(2) The person is eligible by reason of his or her residence ~~((or admission under the))~~ or other criterion established by law to enroll in the school district through which the person seeks to obtain the award of running start program high school credit. See ~~((7))~~ RCW 28A.175.090 ("at risk" students), RCW 28A.225.160 (residents of a school district), RCW 28A.225.170 (residents of the United States and Indian reservations), RCW 28A.225.210 (residents of "nonhigh" school districts), and RCW 28A.225.220 ("choice" students). Note: A running start student who changes his or her school district of residence, following enrollment in running start, solely for the purpose of attending college under this chapter shall be deemed to have retained his or her residence in the school district of initial running start enrollment for high school graduation, funding and other purposes under this chapter.

(3) The person is eligible under the grade placement policies of the school district through which the person seeks to obtain running start program high school credit to be in the eleventh or the twelfth grade.

(4) ~~((The person has not as of the beginning of the school year received a high school diploma or its equivalent, excluding a general education development certificate.~~

~~+5))~~ The person has not as of the beginning of the school year earned the credits required for the award of a high school diploma by the school district through which the person seeks to obtain the award of running start program high school credit.

(5) The person has not as of the beginning of the school year received a high school diploma or its equivalent. Note: A general education development certificate is not considered to be the equivalent of a high school diploma for purposes of this subsection.

(6) The person's running start program enrollment to date is below the applicable eleventh or twelfth grade running start enrollment limitation established under WAC 392-169-055.

NEW SECTION

WAC 131-46-027 Running start student--Definition. For the purposes of this chapter and chapter 392-121 WAC. The term "running start student" means an eligible student:

(1) Who is enrolled in the running start program in accordance with chapter;

(2) Whose enrollment has not been suspended or terminated by withdrawal, transfer, suspension or expulsion; and

(3) Who has participated in one or more instructional activities conducted by college staff (e.g., classroom or laboratory instruction, course work testing, post enrollment/registration academic counseling, and similar other

instructional activities) on at least one college day during the current college quarter since the last enrollment count date.

NEW SECTION

WAC 131-46-029 College day--Definition. For the purposes of this chapter, the term "college day" means a day on which running start students are afforded the opportunity to be engaged in instructional activity which is planned and conducted by or under the supervision of college instructional staff, and on which day all or any portion of the enrolled running start students actually participate in such instructional activity.

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

WAC 131-46-030 Full-time equivalent (~~(high school student)~~) (FTE) running start enrollment--Definition. (~~The definition of a "fulltime equivalent high school student" for purposes of the generation of basic education allocation moneys and enrollment limitations under this chapter means and includes, each eligible student enrolled in a school district high school program as of the fourth school day of the school year (September 1 through August 31) and/or as of the first school day of eight subsequent months, for not less than twenty five hours each week, or five hours (three hundred minutes) each scheduled school day.)~~ For the purposes of this chapter and chapter 392-121 WAC, "full-time equivalent (FTE) running start enrollment" (i.e., college enrollment) means the FTE of running start students on an enrollment count date when each student's FTE is determined subject to the limitations of WAC 392-169-022, 392-169-055 and 392-169-115 as follows:

(1) For college courses denominated in college quarter credits, the quotient of an eligible student's quarter credits of running start enrollment divided by fifteen up to a maximum of 1.00 FTE.

(2) For college courses not denominated in college quarter credits, the quotient of an eligible student's average hours of running start enrollment per week divided by twenty-five up to a maximum of 1.00 FTE. Hours of enrollment shall be determined pursuant to WAC 392-121-106 through 392-121-183.

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

WAC 131-46-035 ~~Annual average full-time equivalent~~ (~~community college and technical college student~~) (~~AAFTE~~) ~~running start enrollment~~--Definition. ((The definition of a "full time equivalent community college student" and "full time equivalent technical college student" for purposes of the generation of basic education allocation moneys and enrollment limitations under this chapter means and includes each eligible student enrolled in a community college or a technical college as of the fourth college day of the school year (September 1 through August 31) and/or as of the first college day of eight subsequent months, for not less than fifteen quarter credit hours.)) For purposes of this chapter and chapter 392-121 WAC, "annual average full-time equivalent (AAFTE) running start enrollment" means the sum of the AAFTE of all running start students for a school year when each running start student's AAFTE equals the sum of the student's running start FTE enrollment on the nine running start count dates divided by nine.

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

WAC 131-46-040 (~~Annual average full-time equivalent student~~) ~~Community and technical colleges~~--Definition. ((The definition of "annual average full time equivalent student" for purposes of the generation of basic education allocation moneys and enrollment limitations under this chapter, means and includes the quotient obtained by dividing the annual total of an eligible student's full time running start program enrollment counts reported under WAC 392-169-100 by nine.)) As used in this chapter, the terms "community college" and "technical college" means a Washington public two-year institution of higher education established under chapter 28B.50 RCW.

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

WAC 131-46-045 (~~Community college and technical college~~) ~~School district(s)~~--Definition. ((As used in this chapter, the terms "community college district" and "technical college district" mean the appointed board of trustees of a Washington public community college district or technical college districts and the territory, facilities, and educational programs under the jurisdiction of the board of trustees.)) As used in this chapter, the term "school district" means a Washington public school district established under Title 28A RCW.

ENROLLMENT RIGHTS, REQUIREMENTS AND LIMITATIONS

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

WAC 131-46-050 ((Community and technical colleges--
Definition--)) Enrollment--General requirements and conditions.
(As used in this chapter, the terms "community college" and "technical college" mean a Washington public two year institution of higher education under the jurisdiction of a community college district or technical college district.) The enrollment of an eligible student in the running start program shall be governed as follows:

(1) An eligible student is responsible for applying for and pursuing admission to a community college or technical college on or before the deadline for enrollment established by the college.

(2) It shall not be necessary for an eligible student to obtain a release of attendance from his or her resident school district in order for the student to enroll in any community college or technical college.

(3) An eligible student is entitled to enroll in any community college and any technical college in the state for running start program purposes subject to each of the following conditions and limitations:

(a) Enrollment is limited to college level academic and college level vocational courses.

(b) Prior confirmation pursuant to WAC 392-169-050 by the school district through which the student seeks to obtain the award of running start program high school credit of the amount of high school credit to be awarded on or before the deadline for enrollment established by the college.

(c) Acceptance of the student by the community college or technical college subject to generally applicable admission and enrollment requirements and limitations established by the community college or technical college, including a determination that the student is competent to profit from the college level academic or vocational course(s) the student seeks to enroll in: *Provided*, That a technical college shall not deny admission or continued attendance to a person under twenty-two years of age with a disability based upon impaired competency or the creation of a disruptive atmosphere associated with the person's disability.

(d) The limitations upon the duration and extent of community college and technical college course enrollment set forth in WAC 392-169-055 and 392-169-057.

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

WAC 131-46-055 (~~(School district--Definition.)~~) Enrollment--High school credit--Prior confirmation. (~~(As used in this chapter, the term "school district" means the elected board of directors of a Washington public school district and the territory, facilities, and educational programs under the jurisdiction of the board of directors.)~~) As a condition to an eligible student's enrollment in community college or technical college courses under this chapter, the eligibility of the courses which the student intends to take for the award of high school credit and the amount of such credit shall first be established, as follows:

(1) The student shall notify the school district through which the student seeks to obtain the award of running start program high school credit of the specific community college and technical college courses he or she intends to take and shall request confirmation of the amount of high school credit that will be awarded upon successful completion of the courses.

(2) The school district shall establish on a course by course basis the amount of high school required or elective credit, or combination thereof, that shall be awarded for each college course successfully completed by the student based upon the conversion rate set forth in WAC 180-51-050.

(3) If a college course is not comparable to a school district course required for high school graduation, the school district superintendent shall determine the amount of required high school credit which shall be awarded following consultation with a community college or technical college representative designated for that purpose. The difference between the amount of required credit and the amount of credit earned at the conversion rate set forth in WAC 180-51-050 shall be awarded as elective credit.

(4) Within twenty school district business days of a student's request for confirmation of credit the school district superintendent or other designated school district representative shall confirm in writing the amount of high school required or elective credit, or combination thereof which shall be awarded upon successful completion of the courses.

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

WAC 131-46-060 (~~(Annual notice to students and parents.)~~) Enrollment--Extent and duration. (~~(Each school district shall annually provide general information respecting the running start program to all tenth and eleventh grade students of the school district and their parents and guardians.)~~) Running start program enrollment under this chapter is limited as follows:

(1) An eligible student who enrolls in grade eleven may enroll in a community or technical college while in the eleventh grade for no more than the course work equivalent to one academic year of enrollment as an annual average full-time equivalent running start student (i.e., three college quarters as a full-time equivalent

community college student or nine months as a full-time equivalent technical college student).

(2) An eligible student who enrolls in grade twelve may enroll in a community or technical college while in the twelfth grade for no more than the course work equivalent to one academic year of enrollment as an annual average full-time equivalent running start student (i.e., three college quarters as a full-time equivalent community college student or nine months as a full-time technical college student).

(3) Enrollment in a community college or technical college is limited to the fall, winter and spring quarters.

(4) As a general rule a student's eligibility for running start program enrollment terminates at the end of the student's twelfth grade regular academic year, notwithstanding the student's failure to have enrolled in a community college or technical college to the full extent permitted by subsections (1) and (2) of this section: *Provided*, That a student who has failed to meet high school graduation requirements as of the end of the student's twelfth grade regular academic year (September-June) due to the student's absence, the student's failure of one or more courses, or another similar reason may continue running start program enrollment for the sole and exclusive purpose of completing the particular course or courses required to meet high school graduation requirements, subject to the enrollment limitation established by subsection (2) of this section.

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

~~WAC 131-46-065 Enrollment--((General requirements and conditions)) Extent and duration of combined high school and running start enrollment. ((The enrollment of an eligible student in the running start program shall be governed as follows:~~

~~(1) An eligible student is responsible for applying for and pursuing admissions to a community college or technical college.~~

~~(2) It shall not be necessary for an eligible student to obtain a release of attendance from his or her resident school district in order for the student to enroll in any community college or technical college.~~

~~(3) An eligible student is entitled to enroll in any community college and any technical college in the state for running start program purposes subject to each of the following conditions and limitations:~~

~~(a) Enrollment is limited to college level academic or vocational courses.~~

~~(b) Prior conformation pursuant to WAC 392-169-065 by the school district through which the student seeks to obtain the award of running start program high school credit of the amount of high school credit to be awarded.~~

~~(c) Acceptance by the community college or technical college subject to generally applicable admission and enrollment requirements and limitations established by the community college or technical college, including a determination that the student is~~

competent to profit from the college level academic or vocational course(s) the student seeks to enroll in: ~~Provided, That a technical college shall not deny admission or continued attendance to a student under twenty two years of age with a disability based upon impaired competency or the creation of a disruptive atmosphere associated with the person's disability.~~

~~(d) The limitations upon the duration and extent of community college and technical college course enrollment set forth at WAC 392-169-070.~~

~~(4) An eligible student shall not be required by a community college or technical college to pay any tuition or other fee as a condition to the student's full participation in community college and technical college course work and related activities, or as a condition to the award of credit therefor: ~~Provided, That requiring a student to provide and pay for consumable supplies, textbooks, and other materials to be retained by the student does not constitute the assessment of tuition or a fee for purposes of this subsection.~~~~

~~(5) Once an eligible student has been enrolled in a community college or technical college course or program, the student shall not be displaced by another student: ~~Provided, That the student's continued enrollment in a course or program and enrollment in other courses or programs shall be subject to generally applicable enrollment requirements and limitations established by the community college or technical college: ~~Provided further, That a technical college shall not deny continued attendance to a student under twenty two years of age with a disability based upon impaired competency or the creation of a disruptive atmosphere associated with the student's disability.~~~~) Concurrent or combined regular high school program and running start program enrollment is governed as follows:~~

~~(1) An eligible student's concurrent enrollment in the regular high school program, and running start or college under this chapter, may exceed the equivalent of full-time enrollment: ~~Provided, That a school district representative and a college representative may jointly limit a student's concurrent high school and college enrollment to not less than the equivalent of full-time enrollment for bona fide academic reasons based upon a joint evaluation of the student's capabilities and the total course work the student seeks to enroll in.~~~~

~~(2) For purposes of this section thirty hours per week shall constitute full-time high school or technical college enrollment, and fifteen quarter credit hours shall constitute full-time community college enrollment. Thus, for example, a student enrolled in the regular high school program for ten hours per week (one-third FTE) and in a community college for ten quarter credit hours (two-third FTE) is enrolled the equivalent of full-time.~~

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

WAC 131-46-070 Enrollment--((High school credit Prior confirmation)) ~~Exception from tuition and fees.~~ ((As a condition

~~to an eligible student's enrollment in community college or technical college courses under this chapter, the eligibility of the courses which the student intends to take for the award of high school credit and the amount of such credit shall first be established, as follows:~~

~~(1) The student shall notify the school district through which the student seeks to obtain the award of running start program high school credit of the specific community college and technical college courses he or she intends to take and shall request confirmation of the amount of high school credit that will be awarded upon successful completion of the courses.~~

~~(2) The school district shall establish in accordance with chapter 180 51 WAC the amount of high school required or elective credit that shall be awarded for each course successfully completed by the student.~~

~~(3) If no comparable course is offered by the school district, the school district superintendent shall determine the amount of high school credit which shall be awarded, if any, following consultation with a community college or technical college representative designated for that purpose.~~

~~(4) Within twenty school district business days of a student's request for confirmation of credit the school district superintendent or other designated school district representative shall confirm in writing the amount of high school credit which shall be awarded upon successful completion of the courses.)~~ A running start student shall not be required by a community college or technical college to pay any tuition or other fee as a condition to the student's full participation in running start community college and technical college course work and related activities, or as a condition to the award of credit therefore: Provided, That requiring a running start student to provide and pay for consumable supplies, textbooks, and other materials to be retained by the student does not constitute the assessment of tuition or a fee for purposes of this subsection: Provided further, That this limitation on the assessment of tuition and fees does not apply to a student's college enrollment above and beyond running start program enrollment under this chapter (i.e., college enrollment in excess of one FTE and college summer quarter enrollment may be conditioned upon the payment of regular tuition and fees).

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

WAC 131-46-075 Enrollment--((Extent and duration)) Continuing eligibility. ~~((The extent and duration of an eligible student's enrollment in the running start program shall be limited as set forth in subsections (1) through (5) of this section: PROVIDED, That a school district and a community college district or technical college district may mutually agree to allow eligible students to exceed the one full time equivalent student enrollment limitation established by subsection (1) so long as the enrollment claimed for basic education allocation purposes does not exceed the WAC 392 169 105 full time equivalent student claim limitations.~~

~~(1) The combined enrollments of an eligible student in a high school and in a community college or technical college, or any combination thereof, under this chapter shall not concurrently exceed one full time equivalent student. Accordingly, an eligible student must elect to enroll in high school for less than twenty-five hours per week in order to concurrently enroll in a community college or technical college.~~

~~(2) A student who enrolls in grade eleven may enroll in a school district, community college, technical college, or any combination thereof, for no more than the course work equivalent to two regular academic years of attendance as an annual average full-time equivalent student, (i.e., six college quarters as a full time equivalent community college or technical college student, two one hundred eighty day or more regular school years as a high school full time equivalent student, or a combination thereof not to exceed two annual average full time equivalent enrollment(s).~~

~~(3) A student who enrolls in grade twelve may enroll in a school district, community college, technical college, or any combination thereof, for no more than the course work equivalent to one regular academic year of attendance as an annual average full-time equivalent student.~~

~~(4) A student who becomes eligible during the regular school year for the award of a high school diploma by the school district through which the student seeks the award of running start program high school credit shall nevertheless continue subject to the restrictions of subsections (1) and (2) of this section to be eligible for enrollment in the running start program through the last day of the regular one hundred eighty day or more school year of the school district at which time the student's entitlement to enroll under this chapter shall terminate.~~

~~(5) A student whose twenty first birthday occurs during the regular school year shall nevertheless continue subject to the restrictions of subsections (1) and (2) of this section to be eligible for enrollment in the running start program through the last day of the regular one hundred eighty day or more school year of the school district through which the student seeks to obtain running start program high school credit at which time the student's entitlement under this chapter to enroll shall terminate.) Once an eligible student has been enrolled in a community college or technical college course or program, the student shall not be displaced by another student: Provided, That a student's continued enrollment in a course or program and enrollment in other courses or programs shall be subject to generally applicable enrollment requirements and limitations established by the community college or technical college: Provided further, That a technical college shall not deny continued attendance to a person under twenty-two years of age with a disability based upon impaired competency or the creation of a disruptive atmosphere associated with the person's disability.~~

MISCELLANEOUS

NEW SECTION

WAC 131-46-077 Annual notice to students and parents. Each school district shall annually provide general information respecting the running start program to all tenth and eleventh grade students of the school district and their parents and guardians.

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

WAC 131-46-080 Academic standards and discipline--Jurisdiction of educational agencies. Each school district, community college district, and technical college district shall have and exercise exclusive jurisdiction over academic and discipline matters involving an eligible student's enrollment and participation in courses of, and the receipt of services and benefits from, the school district, the community college district, and the technical college district.

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

WAC 131-46-085 Compliance with federal and state requirements of law--Special education program requirements--Necessary cooperative agreements. As a general rule, a school district, a community college district, and a technical college district are independently responsible for assuring compliance with federal and state requirements of law which are applicable to the provision of services and benefits by the school district, community college district, or technical college district under this chapter. If, however, the individualized education program of an eligible student established under chapter 392-171 WAC provides for such enrollment in a community college or a technical college, the school district which established the individualized education program shall also be responsible for assuring compliance with chapter 392-171 WAC in connection with the student's enrollment in the community college or technical college. School districts, community college districts, and technical college districts shall enter into cooperative agreements as necessary to assure compliance with their respective duties under federal and state law, including agreements which substantiate a school district's claim to necessary federal and state special education funding.

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

WAC 131-46-090 High school credit--Award by school districts.

Upon confirmation by a community college or technical college of ~~((an eligible))~~ a student's successful completion of running start program courses, under this chapter, the school district shall record on the student's secondary school records and transcript the high school credit previously confirmed under WAC ~~((392-169-065))~~ 392-169-050, together with a notation that the courses were taken at a community college or technical college. ~~((See WAC 180-51-050 which provides for the conversion of college credits to high school credits at the rate of one high school credit for five college quarter or three college semester hour credits.))~~

FINANCIAL REPORTS, CLAIMS, AND PAYMENTS

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

WAC 131-46-095 Finance--Generation and apportionment of state

~~((and federal))~~ basic education moneys. (1) Each ~~((eligible))~~ running start student shall generate state ~~((and federal))~~ running start basic education moneys based upon the student's enrollment under this chapter in ~~((school district,))~~ community college~~((,))~~ or technical college courses or programs, or any combination thereof, in accordance with the definitions of ~~((full-time equivalent))~~ FTE and AAFTE students set forth in WAC 392-169-025 ~~((through 392-169-035))~~ and 392-169-030, the enrollment and enrollment count limitations set forth in WAC ~~((392-169-070 and 392-169-105))~~ 392-169-055 and 392-169-115, rules of the superintendent of public instruction set forth ~~((at))~~ in Title 392 WAC which supplement and do not conflict with this chapter, and the Biennial Operating Appropriations Act.

(2) The superintendent of public instruction shall apportion running start basic education moneys to school districts reporting running start enrollments based upon AAFTE nonvocational and vocational running start enrollments and uniform state-wide rates for nonvocational and vocational students as determined pursuant to WAC 392-169-095.

(3) School districts may retain and expend for running start program counseling or other school district purposes up to seven percent of the running start basic education moneys apportioned by the superintendent of public instruction.

(4) School districts shall apportion each community and technical college district's share of running start basic education moneys received under this chapter to each college district on at least a modified quarterly basis on or before December 31, March 31, June 30, and August 31 each school year.

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

WAC 131-46-100 ((Finance—Community college and technical college reporting requirements.)) Determination of uniform state-wide rates for nonvocational and vocational students. ((Each community college and technical college that enrolls an eligible student under this chapter shall periodically report enrollment information as follows:

(1) Within ten calendar days of acceptance of the student, provide written notice to the student, superintendent of public instruction, and the school district through which the student seeks to obtain running start program high school credit of the courses and the credit hours or instructional/clock hours of enrollment.

(2) On a monthly basis, provide such enrollment information to the school district through which the student seeks to obtain the award of running start program high school credit as is necessary for the school district to claim basic education allocation moneys under this chapter and chapter 392 121 WAC including, but not limited to, notice of termination of the student's enrollment in a course due to absence, withdrawal, suspension, or expulsion.) Prior to September 1 of each school year, the superintendent of public instruction shall calculate uniform state-wide rates for allocating state basic education moneys for nonvocational and vocational running start enrollment in consultation with state board for community and technical college staff. Calculations shall be based on assumptions used in the state Operating Appropriations Act for the school year. Rates shall equal the average basic education formula generated amount per nonvocational and vocational AAFTE ninth through twelfth grade student for the school year excluding enhancements provided for small schools.

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

WAC 131-46-105 ((Finance—School—district—reporting requirements.)) Running start enrollment count dates. ((Each school district through which an eligible student seeks to obtain running start program high school credit shall make all reports to the superintendent of public instruction in accordance with this chapter and chapter 392 121 WAC as are necessary to substantiate the district's entitlement to the receipt of basic education allocation moneys based upon the student's high school, community college, and technical college enrollment under this chapter. Eligible students shall be so reported as full time equivalent students, or fractions thereof, in accordance with the definitions of full time equivalent students set forth at WAC 392 169 025 through 392 169 035.)) Enrollment count dates for the running start program shall be the first college day of each of the months of October through June.

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

WAC 131-46-110 ((Finance--Limitations on enrollment counts.))
Finance--Community college and technical college reporting requirements. ((No eligible student enrolled in a high school, community college, technical college, or any combination thereof, reported under WAC 392 169 095 and 392 169 100 shall be counted as more than one full time equivalent student for any single month or more than one annual average full time equivalent student in any school year: Provided, That an eligible student who enrolls in grade eleven and elects to enroll in a summer community college or technical college program that school year in order to accelerate his or her high school graduation may be counted as more than one annual average full time equivalent student for that school year: Provided further, That the student shall not be counted the succeeding school year as more than one annual average full time equivalent student less that portion of the prior school year count which exceeded one annual average full time equivalent student count.)) Each community college and technical college that enrolls an eligible student under this chapter shall periodically report enrollment information as follows:

(1) Within ten calendar days of enrollment of the student, provide written notice to the student, and the school district through which the student seeks to obtain running start program high school credit of the courses and the credit hours or instructional/clock hours of enrollment.

(2) After each monthly count date the college shall report running start student enrollments by the eighth day of the month to the school district through which the student seeks to obtain the award of running start program high school credit as is necessary for the school district to claim state running start basic education program moneys under this chapter and chapter 392-121 WAC.

(3) The monthly report shall be prepared in accordance with instructions provided by the superintendent of public instruction, and shall include, but not necessarily be limited to, the following:

(a) The total number of enrolled running start students on the count date; (see the definitions of an eligible "running start student" in WAC 131-46-025.)

(b) Total nonvocational running start FTE enrollment;

(c) Total vocational running start FTE enrollment; and

(d) The name of each running start student and the nonvocational and vocational running start FTE reported for the student.

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

WAC 131-46-115 ((Finance--Apportionment and payment of basic education allocation moneys to community college districts and technical college districts.)) Finance--School district reporting

requirements. ((School districts and community or technical college districts may enter into agreements which provide for and govern the apportionment and payment of basic education allocation moneys generated by running start program students. In the absence of such an agreement to the contrary, the school district through which an eligible student seeks to obtain running start program high school credit shall apportion such moneys and make payment on not less than a quarterly basis to the community college or technical college district serving the student under this chapter as follows:

(1) If an eligible student is enrolled exclusively in a community college or a technical college, all basic education moneys generated by the student shall be paid to the community college district or technical college of enrollment: *Provided*, That in such cases the school district through which the student seeks to obtain running start program high school credit may retain up to five percent of such moneys to offset costs incurred in evaluating and granting high school credit and processing basic education allocation claims and payments.

(2) If an eligible student is enrolled simultaneously in the school district through which the student seeks to obtain running start program high school credit and a community college or a technical college, the school district through which the student seeks such high school credit shall retain that portion of the basic education allocation moneys generated by the student based upon the student's high school enrollment, and shall pay to the community college district or technical college district the balance consisting of that portion of such moneys generated by the student based upon the student's community college or technical college enrollment (e.g., in the case of an eligible student enrolled five hours a week in a high school (one fifth of an FTE) and five quarter credit hours in a community college (one third of an FTE), the school district would retain an amount equal to one-fifth of a full basic education allocation and pay to the community college district an amount equal to one third of a full basic education allocation).

(3) Notwithstanding subsections (1) and (2) of this section, small high school districts operating no more than two high schools with enrollments of less than three hundred average annual full-time equivalent students and college districts shall negotiate in good faith with the objective of mutually establishing the reasonable amount payable to a college district. If good faith negotiations fail to establish agreement, the amount payable by such a small high school district to a college district shall be the incremental amount per full time equivalent community college or technical college student that is or would be generated for student enrollments in excess of sixty annual full time equivalent students.) Each school district through which a running start student seeks to obtain running start program high school credit shall make all reports to the superintendent of public instruction in accordance with this chapter and chapter 392-121 WAC as are necessary to substantiate the district's entitlement to the receipt of moneys based upon the student's community college and technical college enrollment under this chapter. Running start students shall be so reported as full-time equivalent vocational and nonvocational students, or fractions thereof, in accordance with

the definitions of full-time equivalent student set forth in WAC 392-169-025.

AMENDATORY SECTION (Amending WSR 93-01-014, filed 12/4/92, effective 1/4/93)

WAC 131-46-120 (~~Current and future community college and technical college enrollment alternatives not affected.~~) **Finance--Limitations on enrollment counts.** ((This chapter shall not affect the alternative enrollment, and arrangements therefor, of a secondary student in a community college or technical college pursuant to a contractual agreement entered into pursuant to RCW 28B.50.530 (inter school district/college district cooperative programs) and chapter 39.34 RCW (the Interlocal Cooperation Act). See WAC 392 121 183 (contracting with an educational institution other than a school district).) No running start student enrolled in a community college or technical college, or any combination thereof, reported under WAC 392-169-105 and 392-169-110 shall exceed one full-time running start equivalent student on any enrollment count date or more than one annual average full-time equivalent student in any school year.

NEW SECTION

WAC 131-46-125 Finance--Documentation requirements. School districts and colleges shall maintain documentation supporting running start student enrollment and state funding claims, inclusive of the following:

(1) Colleges documentation shall show each student's college enrollment status on each enrollment count date and evidence of the student's participation in college instruction or activities on at least one day since the last enrollment count date. See WAC 392-169-022(3) for a description of required "instructional activities."

(2) School district documentation shall show each student's school district enrollment status on each enrollment count date and evidence that the student is earning high school graduation credit for running start enrollment reported for state funding.

ALTERNATIVE CONTRACTUAL ARRANGEMENTS

NEW SECTION

WAC 131-46-130 Current and future community college and technical college enrollment alternatives not affected. This chapter shall not affect the alternative enrollment, and arrangements therefor, of a secondary student in a community college or technical college pursuant to a contractual agreement entered into pursuant to RCW 28B.50.530 (interschool district/college district cooperative programs) and chapter 39.34 RCW (the Interlocal Cooperation Act). See WAC 392-121-183 (Contracting with an educational institution other than a school district).